



Full Board

October 28, 2009 – 2:30pm

1. **Attendance/Quorum**

Committee

Ron Blankenship
Rhonda Poling
Mark Whitley
Marie Gnage
Keith Burdette
Ann Conageski
Dick Waybright
Joyce Harris
Karen Matthews
Kim Wood
Julia Sheppard

Staff

Joyce Okes
Robin Sterling
Gail Holleron
Carol Jackson
Susan Moran
Jim Mylott

Visitors

Bill Monterosso, Ross
Jerry Carper, DRS
Valerie Smith, Workforce WV

Absent: Buddy Malone, Karen Facemyer, Kent Spellman, Shannon Dugan, Bill Dearien, Judy Sutton, Vikki Nichols, Cheryl Woods, Odie Parkins, Dianna Flanagan, Sammy Burdette, Larry Wolfe

2. **Public Notice of Meeting**

A notice of this meeting was mailed to papers in all nine counties on October 13, 2009, and e-mailed to interested parties.

3. **Approval of Minutes**

Motion to approve the July minutes by K. Burdette. Second by D. Waybright. Motion carried.

4. **Public Forum**

No requests from the public to speak.

5. **Fiscal Report**

A. Monthly Update

Carol covered the monthly report. **Handout**

6. **Committee Updates**

A. Employment & Training Committee

Rhonda reported the committee discussed support service payments and lack of funding to continue past 12/31/09. Staff has asked the State for additional funding to help with ITA's and support service payments.

B. One Stop Committee

Karen reported that the committee met and discussed primarily the Mason County move and lease with RESA V. Copy of the monthly one stop report in packet.

C. Youth Committee

Ron reported that the committee discussed the summer youth program and the amount of \$\$ left and what is the best recommendation for expenditure of those funds.

7. Old Business

A. Summer Youth Program Closeout

Joyce reported that the program was very successful and the worksites were well pleased with the efforts of the youth. We spent approx. \$667,000 and approx. 300 youth participated.

B. Mason County Facility

One Stop committee recommends entering into a sub-lease with RESA V for WIB-MOV share of costs for the new Mason County facility. The proposed site is 4800 square feet. WIB-MOV sublease will be \$1252 per month or \$15,024 annually. RESA V and the state Workforce WV will pay the remaining costs. Motion to approve by K. Burdette. Second by M. Whitley. Motion carries.

8. New Business

A. Trade Act and Dislocated Worker Funding Awards

WIB MOV has been awarded 2 contracts to assist with case management. Funds will be used to offset cost of case management provided through Ross IES one stop contract. Dislocated workers/rapid response funds - \$35,000 and Trade Act-\$50,000. Motion to approve by J. Sheppard. Second by K. Burdette. Motion carries.

B. Ross IES One Stop Budget Increase

One stop committee recommends increase of \$25,000 to Ross One Stop budget for an additional staff person to work with dislocated workers and trade act. Motion to approve by D. Waybright. Second by J. Sheppard. Motion carries.

C. Individual Training Account Funds

Employment & training committee recommends no new dislocated worker ITAs be approved effective October 1, 2009. All ITA funds have been obligated at this time. Any ITAs in the process of submission will be reviewed for approval. Committee also recommends letter be sent to state requesting additional funds for training. If received, additional ITAs will be allowed. Motion to approve by K. Burdette. Second by D. Waybright. Motion carried. **Handout**

D. Support Services/Needs Related Payments

Employment & Training committee recommends discontinuation of support services/needs related payments effective December 30, 2009. Unexpended funds will be moved to ITA line item. Committee also recommends letter be sent to state requesting additional funds. If received, support services/needs related payments will be continued. Motion to approve by K. Burdette. Second by J. Sheppard. Motion carries.

E. Recovery Act Funds – non-summer activities

Youth committee recommends youth recovery act funds remaining after summer program be authorized for use under 3 potential options:

- Use in budget for regular youth funded activities
 - Individual training accounts for eligible youth
 - Continued work experience for selected out of school youth enrolled in summer program
- Motion to approve by D. Waybright. Second by R. Blankenship. Motion carries.

F. Appointment to Youth Committee

Recommend Nakeila Killing be appointed to WIB MOV youth committee. Ms. Killing is the Job Corp Counselor for the WIB MOV area. Since staff has not been able to contact Ms. Killing, Board recommends tabling the nomination until she can be reached. Motion to table item by K. Burdette. Second by M. Whitley. Motion carries.

G. Budget Modifications

Recommend modifications for WIB MOV 2009-10 budget as outlined in handout. Motion to approve by R. Blankenship. Second by K. Burdette. Motion carries.

Handout

9. Directors Report

- WIB Directors handout. WIB Directors will be meeting in Pipestem the first week of November to discuss best practices, summer youth program and apprenticeship programs.
- Valerie Smith is a new certified profiler for the WorkKeys testing program. Mustang Survival is expanding in Roane County and is utilizing the WorkKeys testing for their potential employees.
- HTGR classes are going strong. They are always looking for people to assist with mock interviews.

10. Next Meeting

The next meeting will be January 27th at 2:30pm. Location to be determined.