



## Full Board

July 22, 2009 – 2:30pm

1. **Attendance/Quorum**

Committee

Judy Sutton-Chair  
Rhonda Poling  
Odie Parkins  
Marie Gnage  
Sammy Burdette  
Dianna Flanagan  
Cheryl Woods  
Larry Wolfe  
Joyce Harris  
Karen Matthews  
Kim Wood  
Vikki Nichols

Staff

Joyce Okes  
Robin Sterling  
Gail Holleron  
Carol Jackson  
Susan Moran  
Bob Leach

Visitors

Bill Monterosso, Ross  
Cari Talarico, Americorp  
Jennifer Jordan, Americorp

Absent: Ann Conageski, Buddy Malone, Julia Sheppard, Karen Facemyer, Keith Burdette, Kent Spellman, Shannon Dugan, Mark Whitley, Bill Dearien, Ron Blankenship, Dick Waybright

2. **Public Notice of Meeting**

A notice of this meeting was mailed to papers in all nine counties on July 13, 2009, and e-mailed to interested parties.

3. **Approval of Minutes**

Motion to approve the April minutes by R. Poling. Second by O. Parkins. Motion carried.

4. **Public Forum**

No requests from the public to speak.

5. **Fiscal Report**

A. Monthly Update

Carol covered the monthly report. **Handout**

6. **Committee Updates**

A. Employment & Training Committee

The committee did not meet in July. The main focus has been on the support service policy and the revision of the ITA policy.

B. One Stop Committee

The committee did not meet in July. The focus has been on the re-location of the Mason County Workforce WV site.

C. Youth Committee

The committee met on July 9<sup>th</sup> and discussed the summer youth program, the year end celebration and the youth advantage trip to Washington D. C.

7. Old Business

A. Summer Youth Program Update

There are approximately 320 kids working at 41 different worksites within our 9-county region. We have projected expenditures at \$585,000. That leaves approximately \$400,000 for next year. There are several options for the remaining funding. The consensus of the committee is to extend the program for another week for those worksites, supervisors and youth that are able to do so. This will put the end date @ August 14<sup>th</sup> for the summer program.

B. FORGE Partner Meeting Outcome

The region-wide partner was held May 20<sup>th</sup> at the Grand Pointe Conference Center in Vienna. There were approximately 100 people in attendance from all over our region and even a few from two other regions and at the State level. The meeting was quite successful and recommendations are to have this type of meeting at least once a year. **Handout**

8. New Business

A. WIB-LEO-MOVRC and WIB-LEO MOU Extensions

Recommend extension of Memorandum of Understanding between Workforce Investment Board Mid-Ohio Valley and Local Elected Officials. Recommend extension of Memorandum of Understanding between MOVRC and WIB/LEO. Motion to approve by D. Flanagan. Second by R. Poling. Motion carried. **Handout**

B. Election of WIB Officers

Nomination committee recommends J. Sutton-President, B. Dearien-Vice President and R. Poling-Secretary. Motion to accept nominations by D. Flanagan. Second by K. Matthews. Motion carried. Motion to approve nominations by O. Parkins. Second by M. Gnage. Motion carried.

C. Support Service/Needs-Related Payments Policy

Recommend approval of a policy that will allow eligible participants to receive monetary assistance for costs incurred while attending training in a WIA funded program. Support services of \$5 per day while in training will be provided to individual enrolled in WIA funded ITAs and Hit the Ground Running. Individuals who are unemployed and not drawing unemployment or similar benefits will qualify for an additional \$10 per day while in training. Specific requirements outlined in policy and Workforce Investment Act. Motion to approve by V. Nichols. Second by O. Parkins. Motion carried. **Handout**

- D. Ross Youth Advantage 08-09 Budget Modification  
Ross IES is requesting an increase of \$6448.69 to the 08-09 youth budget to cover expenses in the youth program participant line items. Overage was related to incentives paid to participants and youth trip to Washington, D.C. Motion to approve modification up to \$7000 by D. Flanagan. Second by V. Nichols. Motion carried.
- E. RESA V 08-09 Hit the Ground Running Budget Modification  
RESA V is requesting an increase of \$5507.81 to the 08-09 HTGR budget to cover larger than anticipated expenses related to the HTGR classes for dislocated workers. Motion to approve modification up to \$5510 by R. Poling. Second by M. Gnage. D. Flanagan recuses. Motion carried.
- F. Ross Youth Advantage 2009-2010 Agreement  
Recommend approval of the 2009-2010 contract and budget and negotiated performance for the Youth Advantage program through Ross IES / Providence Community Services in the amount of \$741,000.00. (July 1, 2009 thru June 30, 2010) Motion to approve by M. Gnage. Second by D. Flanagan. Motion carried. **Handout**
- G. Ross One Stop Operations 2009-2010 Agreement  
Recommend approval of the 2009-2010 contract and budget and negotiated performance for the One Stop operations through Ross IES / Providence Community Services in the amount of \$595,750.00. (July 1, 2009 thru June 30, 2010) Motion to approve by O. Parkins. Second by C. Woods. Motion carried. **Handout**
- H. RESA V HTGR 09-10 Agreement  
Recommend approval of the 2009-2010 contract and budget for the Hit the Ground Running/ABE operations through RESA V in the amount of \$75,000 for July 1, 2009 through June 30, 2010. Motion to approve by M. Gnage. Second by O. Parkins. Motion carried.
- I. ITA (Individual Training Account) Policy  
Recommend modification of the ITA (Individual Training Account) Policy
- remove the prohibition on funding pre-requisites
  - Limit of no more than \$4000 during first 12 months, ability to use the full \$8000 in 36 months.
- Motion to approve by D. Flanagan. Second by C. Woods. Motion carried. **Handout**
- J. WIB-MOV 2009-2010 Budget  
Recommend approval of the initial 2009-2010 budget for the Workforce Investment Board Mid-Ohio Valley. (July 1, 2009 thru June 30, 2010) Motion to approve by O. Parkins. Second by C. Woods. Motion carried. **Handout**
- K. WIB Policy #27 – Drug Free Workplace Policy  
Proposed policy to meet federal requirements of drug free workplace. Executive Committee requests policy to include the State law reference as an exhibit. Motion to approve policy with requested exhibit by D. Flanagan. Second by R. Poling. **Handout**

9. Directors Report

- 3<sup>rd</sup> Quarter Performance handout
- One stop and youth reports included in packet
- LEO appts. to Board (Kim Wood replaces Criss McCauley)  
Resignations include Hal Foss, John Wiggins, Sally Schneider,  
Steve Ellis

10. Next Meeting

The next meeting will be October 28<sup>th</sup> at 2:30pm. Location to be determined.