



WIB Meeting

2:00pm – April 26th, 2006

1. Attendance

Committee

Jerry Carper
Criss McCauley
Karen Matthews
Carl Reynolds
Dianna Flanagan
Vikki Nichols
Keith Burdette
Sammy Burdette
Hal Foss
Judith Sutton
Ron Blankenship
Ann Conageski

Staff

Joyce Okes
Robin Sterling
Susan Moran
Gail Holleron
Jim Mylott

Visitors

Bill Monterosso, Ross
Darrell Nutter, Workforce WV
Valerie Smith, Workforce WV
Phil Leinbach, HRDF
Carol Feathers, HRDF
Michele Wilson, Youth Comm.
Greg Fowler, Youth Comm.
Mike Flanagan, Youth Comm.
Chris Hupp, HRDF
Jennifer Buttrey, HRDF
Larry Wolfe, HRDF

Due to a high number of public sector, five members recused themselves including K. Matthews, S. Burdette, D. Flanagan, V. Nichols, A. Conageski and R. Blankenship.

2. Public Notice of Meeting

A notice of this meeting was mailed to papers in all nine counties on April 18, 2006, and e-mailed to interested parties.

3. Approval of January WIB Minutes

Motion to approve the January 2006 minutes by K. Burdette. Second by J. Sutton.
Motion carried. **Handout.**

4. Public Forum

HRDF requested to speak regarding their concerns over Ross LLC being awarded the youth contracts. Their intention is to file a complaint. Requested that the Board withhold their vote until they can receive and process information regarding the outcome. Copy of statement attached.

5. **Fiscal Report**

A. Monthly Update

J. Mylott reminded the committee about the letter from R. Radcliff of 3/17/05 stating that funding would not be subject to recapture. The State is now saying that the letter was sent in error and the likelihood is significant that we will have funds recaptured at the end of this year. We do not know at this time what the affect will be on our budget. Jim and Joyce are to meet with Mr. Radcliff on Monday of next week. Expenditures through March 31, 2006 were reviewed.

Handouts.

B. Projected Expenditures through June 30

Due to Item A., we cannot recommend at this time any additional expenditures until we know the outcome of the State's potential decision to recapture. A handout of projected expenditures was provided.

C. Transfer of Funds from Adult to DW

Recommend transfer of \$390,000 from PY 2004-05 Adult funds to dislocated worker funds as allowed under WIA. Funds transfer is needed due to high number of dislocated workers in the region and the consistent reduction of Dislocated Worker funds over the past 3 years. Motion to approve by K. Burdette. Second by C. McCauley. Motion carried.

D. State Funding Award

State Workforce WV has authorized \$50,000 to each local Workforce Investment Board. The funding is to be used for On-the-job training or customized training for adults, dislocated workers, older youth or incumbent workers. Motion to approve by H. Foss. Second by J. Carper. Motion carried.

6. **Committee Updates**

A. Employment & Training Committee

The committee met on April 19th and discussed the issue with WorkKeys. The OJT program has a y-t-d enrollment of 165. The Sr. Works program has 88 enrollees. And thru the end of March, there are 206 ITA's.

B. One Stop Committee

The committee met on April 20th and discussed the priority of service policy and other business as usual.

C. Youth Committee

The committee met to discuss the youth contract recommendations and review nominations for the youth of the year.

7. Old Business

8. New Business

A. Hit the Ground Running Budget Modification

RESA V has requested a budget increase of \$12,932 to provide services through the end of this program year. Through the end of March, 115 individuals have been referred by Workforce WV to HTGR or Spokes. Funds will come from unallocated balance of budget. Motion to approve by H. Foss. Second by J. Sutton. Motion carried. **Handout.**

B. Priority of Service Policy

Recommend policy be modified to clarify and reinforce veterans preference in WIA funded activities. Motion to approve by K. Burdette. Second by C. Reynolds. Motion carried. E&T committee recommends priority of funds for adult services be raised to level four through June 30, 2006 for medical terminology and welding only. Motion to approve by J. Sutton. Second by K. Burdette. Motion carried. **Handout.**

C. Youth Contractor Recommendation/Award

The Youth Committee recommends the contract be awarded to Ross IES, pending negotiation, to operate both the In School and Out of School Youth Advantage program beginning July 1, 2006 through June 30, 2007. Out of School contract amount not to exceed \$370,000 to serve 125 participants. In School contract amount not to exceed \$391,000 to serve 100 participants. Motion to approve the In School by J. Sutton. Second by H. Foss. Motion carried. Motion to approve the Out of School by J. Sutton. Second by K. Burdette. Motion carried.

D. Strategic Plan/Goals

A strategic planning committee was formed and met to review upcoming goals. Recommend six goals as part of the WIB-MOV's strategic plan. Committees, partners, staff and contractors will each establish strategies and objectives in support of the identified goals and will report activity towards those goals at least quarterly. Received the board's endorsement that we are heading down the right path. J. Okes requested the board email any comments to her.

E. 2006-07 Local Plan

Recommend approval of the revised local plan. Revisions include:
*update WIB MOV goals
*emphasis on employer services
*priority of service policy revision
*proposed plan to target a portion of adult funds to demand occupation training without regard to income eligibility of customer
*identification of Ross IES as youth contractor
Motion to release for 30-day comment by K. Burdette. Second by H. Foss. Motion carried.

9. **Director's Report**

- S. Moran gave a report on the Business Service team's goals and accomplishments.
- Five board members attended the NAWB conference in Washington, D.C.
- The technology upgrades are almost complete. We have two counties yet to be done.
- State has requested that each local have an activity for the Promise scholars. Workforce WV will hold a brunch and career fair in Wood and Jackson counties.
- The State provided a contact person to help look at common facilities in Wood county. This project is on-going.
- Contract negotiations will take place during May for all contracts.

10. **Next Meeting**

The next meeting will be scheduled for July 26th, 2006 at 2:00pm. The location is to be determined.