



Full Board

January 27, 2010 – 2:30pm

1. **Attendance/Quorum**

Committee

Judy Sutton, Chair
Shannon Dugan
Bill Dearien
Sammy Burdette
Julia Sheppard
Karen Matthews
Ron Blankenship
Rhonda Poling
Dick Waybright
Ann Conageski

Staff

Joyce Okes
Robin Sterling
Gail Holleron
Susan Moran
Carol Jackson

Visitors

Absent: Buddy Malone, Karen Facemyer, Vikki Nichols, Cheryl Woods, Odie Parkins, Dianna Flanagan, Larry Wolfe, Marie Gnage, Mark Whitley, Keith Burdette

2. **Public Notice of Meeting**

A notice of this meeting was mailed to papers in all nine counties on January 11, 2010, and e-mailed to interested parties.

3. **Approval of Minutes**

Motion to approve the October 2009 minutes by R. Poling. Second by R. Blankenship. Motion carried.

4. **Public Forum**

No requests from the public to speak.

5. **Fiscal Report**

A. Monthly Update

Carol covered the monthly report. **Handout**

6. **Committee Updates**

A. Employment & Training Committee

Rhonda reported the committee discussed recommendations for the priority of service change, the TANF pilot project and the budget modification which will be addressed under new business.

B. One Stop Committee

Karen reported that the committee met and discussed the staffing changes within Ross, the Rehab grant, the vouchers from Microsoft for certification training, and recommendations for the one stop contract to be extending another year. Due to the State WIB Directors meeting change, the committee will now meet the third Tuesday of every month instead of the third Thursday. **Handout**

C. Youth Committee

Ron reported that the committee discussed planning for the summer program if funds are provided from the State and the planning of the youth trip to New York City at the end of the program year. **Handouts**

7. Old Business

No old business to be addressed.

8. New Business

A. Individual Training Account Policy

E&T committee recommends policy modification to clarify that other financial aid (except loans) must be applied to tuition and fees prior to WIA funds and that awards expire at the end of each fiscal year. Policy change also removes reimbursement up to \$25 for general supplies. Motion to approve policy changes by J. Sheppard. Second by D. Waybright. Motion carries.

B. Priority of Services Level

E&T committee recommends priority of service for Adult ITAs be Level 1 (70% of lower living standard income levels) effective February 1, 2010. Priority of service of OJT remain at Level 4 (200%). Motion to approve by D. Waybright. Second by A. Conageski. Motion carries.

C. One Stop Operator Contract

Due to economic conditions, the current case loads and that Ross is meeting all performance measures, the One stop committee recommends extending one stop operator contract with Ross IES for 2010-11 program year and not releasing an RFP at this time. Motion to approve by J. Sheppard. Second by R. Poling. Motion carries.

D. Food Stamp Contract – Ross IES

Recommend acceptance of FSE&T contract with DHHR from 10/09 to 9/10 in the amount of \$76,013. Of that amount, \$63,000 is sub-contracted to Ross IES. Motion to approve by S. Burdette. Second by B. Dearien. Motion carries.

E. Workforce WV funding for ITAs

Workforce WV state agency has awarded access to an additional \$200,000 to assist individuals with training. Currently, the \$\$ have been split between adult and dislocated worker funding streams. Motion to accept funds by A. Conageski. Second by J. Sheppard. Motion carries.

F. Rehabilitation Services Grant

Rehabilitation Services has awarded a grant in the amount of \$123,000 to WIB MOV to serve youth with disabilities. WIB MOV will contract with Ross to provide case management services for these youth. They will participate in conjunction with our regular youth program. Motion to approve by J. Sheppard. Second by R. Blankenship. Motion carries. **Handout**

G. TANF Grant

IN connection with DHHR, WIB MOV proposes a pilot project to place TANF recipients in full time, subsidized employment in the region. The State chose two regions to pilot this project. DHHR will be using stimulus funds that they have received to compensate employers 100% of a participant's wages through December 31st with the intent that they will be retained by the Employer. Staff is working on proposal and will keep committee posted on the status of the proposal and subsequent contract with DHHR. Motion to approve the WIB MOV to pursue this grant by R. Blankenship. Second by J. Sheppard. Motion carries.

H. Budget Modification

Recommend modifications to WIB MOV 2009-2010 budget as outlined in handout. Motion to approve by A. Conageski. Second by D. Waybright. Motion carries. **Handout**

9. Directors Report

- A preliminary performance report is included in the handouts.
- The WIB Directors agenda and the State Workforce Investment Council agenda is included in the handouts.
- Microsoft will be providing vouchers for the State of West Virginia to help participants obtain a certification of operating Microsoft programs. The WIB will await further information from the State on this program.
- Staff has been working on "freeing up" \$\$ for ITAs that are on the waiting list. Working with schools to determine Pell eligible students and deobligating \$\$. Collaborating with CRI to assist with some funding for our participants. They have \$\$ available for short term training. Also, WVU-P is looking at giving tuition waivers to some of our participants.
- The State is applying for an NEG grant (National Emergency Grant) to help regions with excessive ITA expenses. This would be for dislocated workers only.

10. Next Meeting

The next meeting will be April 28th at 2:30pm. Location to be determined.